

QUOTATION



Client : ServiceNow Pte Ltd


Attention : Florence Bong (Ms)

Address : 6 Temasek Boulevard, Suntec Tower 4, Level 40, S038986

Email : florence.bong@servicenow.com

Project: : Level 13 Renovation works

Date	10th September 2020
Quotation #	S279/09/2020
Currency	SGD
Sales person	Gopi Menon
Sales contact r	93226557

Item	Area	Product Description	Unit	QTY	Total
1	Level 13	Task Chairs cleaning at following locations: - Workstations - Meeting Rooms - Offices - Non Steelcase Chairs - Include plastic wrap all chairs prior to reno		135	
2	Level 13	Replacement for missing Power modules CMS Athena Power Rail C- clamp 3 British Power 2 USB A 3M long Cord White 		11	
3	Level 13	Movement of 10 workstaions within Level 13 Include dismantle of pannels and reinstallation in new location		10	
4	Level 40	Relocation of 2 workstations from level 13		2	
5	Level 13	Oter MISC Works - Dismantle Cluster of 6 Frame One - Dismantle 88 Monitor arms Please allow us 5 working days notice for actual job.		1 Lot	

GST

GRAND TOTAL

TERMS AND CONDITIONS:

1. Currency quoted in SGD unless otherwise stated
2. Quotation valid for 30 days unless otherwise indicated in writing
3. Damage resulting from improper storage or handling by customer while outside the control of Steelcase will be the responsibility of the customer. This includes improper storage in high humidity or exposed weather conditions; and damage as the result of abuse by other trades such as painting or plastering.
4. Steelcase standard published Warranties shall apply only to products from Steelcase brands. All other products sourced or procured on behalf of customer are covered by original manufacturer's warranty.

ACCEPTANCE OF ORDER:

Authorized Signature and Company Chop
Name / Title:
Date: