






QUOTATION










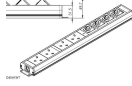


Steelcase




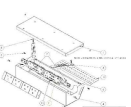












Client ServiceNow
 Attention Sebastian Leong
 Address 43-01, Suntec Tower 4, 6 Temasek Blvd, Singapore 038986
 Email
 Project ServiceNow L44



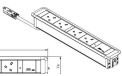





Date : 20-Apr-22
 Quotation # : Q88769
 Currency : SGD
 Sales person : Sue Saini
 Sales contact no : 8858 6167

Please note the lead time is subject to change due to the current COVID-19 situation.

Item	Product Description	Visual	Origin	Lead Time	QTY	List Price (USD)	Unit Price (SGD)	Extended Price (SGD)
A4402 Reception								
1 C2	M.A.D Circa Lounge Full Fabric Seat and Back Metal Frame Arm and Leg Fabric in Smoke Grey Frame in Black	 Smoke Grey *Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	3 Discount Off List Price Currency Exchange			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							
A4422 Wellness Room								
2 C12	Wendelbo Hug Chair Mid Back Single Seat 870W 860D 820Hmm Seat Height 410Hmm Full Fabric Seat and Back in Group 2 Black Powder Coated Leg Fabric in TBC	 *Image for reference only	VN	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	1 Discount Off List Price Currency Exchange			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							
3 C13	Wendelbo Hug Stool Stool 720W 470D 410Hmm Seat Height 410Hmm Full Fabric Seat and Back in Group 2 Black Powder Coated Leg Fabric in TBC	 *Image for reference only	VN	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	1 Discount Off List Price Currency Exchange			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							
4 T1	Lightsapce Lagra Side Table Dia 400 H550mm LAG-TE-003 MDF Top White Powder Coated Leg Black MDF top & powdercoated legs	 *Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	1 Discount Off List Price Currency Exchange			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							
A4419 Pantry								
5 T3	Lexicon Social Table Rectangular worktop 600W 750D 720Hmm No Flipper and Cable Management With Round Disc Base Top in Standard LPL - Acacia or Warm Elm Leg in Standard Paint - Black	 Acacia SLAT Warm Elm SLWE Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	6 Discount Off List Price Currency Exchange			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							

Item	Product Description	Visual	Origin	Lead Time	QTY	List Price (USD)	Unit Price (SGD)	Extended Price (SGD)
6 T4	Lexicon Social Table Round worktop Dia 800 H720mm No Flipper and Cable Management With Round Disc Base Top in Standard LPL - Black Leg in Standard Paint - Black Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	   Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	2 Discount Off List Price Currency Exchange			
A4406 Small Room								
7 C8	Lightsapce Mix2 Chair MIX2-S-70-C 660W 630D 850-900Hmm Polished Alu. Base with 5 Casters SH 440-490Hmm Full Fabric in GM Group GM-60167 Light Grey Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	  *Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	4 Discount Off List Price Currency Exchange			
8 MT2	Meeting Table 01 Lexicon D Shape Top 1370W 1370D 750Hmm With Round Disc Base With Cable Tray and Cable Management With Wood Flipper and Brush With Chamfered Edge 3 sides Top in LPL: Warm Elm or Acacia w/ matching edging Legs: Black CMS Alpha Below Desk 2Power + 2 Data + Dual USB With Starter Leads 3M Color: Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	    *Image for reference only 	China Aus	8-10 weeks on receiving of PO and confirmation of drawings and finishes. 8-10 weeks on receiving of PO and confirmation of drawings and finishes.	1 Discount Off List Price Currency Exchange 1			
A4420 Focus Room								
9 C8	Lightsapce Mix2 Chair MIX2-S-70-C 660W 630D 850-900Hmm Polished Alu. Base with 5 Casters SH 440-490Hmm Full Fabric in GM Group GM-60167 Light Grey Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	  *Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	1 Discount Off List Price Currency Exchange			

Item	Product Description	Visual	Origin	Lead Time	QTY	List Price (USD)	Unit Price (SGD)	Extended Price (SGD)
10 WS1	Desk Migration SE Pro HAT Desk Overall Size: 1200W 800D 650~1250Hmm Desk Size: 1127W 750mmD With 400W Flipper With Custom Below Bench Power Box , 4 x GB Power Outlets With Extension Range U/S With 4-preset controller No Modesty Panel No Screen With Chamfered Edge 3 sides	   *Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	1			
	Top in LPL: Warm Elm or Acacia w/ matching edging Legs: White							
	Custom Cable Tary CMS Power Box 4 x GB Power Outlets Pivoting, Excess Cable Storage. Black Powdercoat Starter Cable with BS Plug, 2000mm long. D-Piece Splitter Interconnecting cable 2M Athena above desk With 1 Data Outlet Athena with 1x 13A Socket (Hardwired), HellPad 15W, Dual USB A+C 30W Charging Outlet c/w 2500mm Starter Lead w 13A BS Plug & Desk Clamps Color: TBC	  	Aus	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	1			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							
A4404 Workspace & A4412 Green Screen & Central Control								
11 C16	Leap Chair Full Black Seat and Back in Cogent Connect Group Black Frame and Base With Adjustable Lumbar and Arm With Hard Casters Fabric: Charcoal K615 or Sailor 5S95	   *Image for reference only	MY	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	3			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							
12 WS2	Dual Bench Desk Migration SE Pro HAT Desk Overall Size: 1400W 800D 650~1250Hmm Desk Size: 1375W 750D With 400W Flipper With Custom Below Bench Power Box , 4 x GB Power Outlets With Extension Range U/S With 4-preset controller With Center Screen in Group 2 With Chamfered Edge 3 sides	   *Image for reference only	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	2			
	Fabric: Nickel J544 Top in LPL: Warm Elm or Acacia w/ matching edging Legs: Black							
	Custom Cable Tary CMS Power Box 4 x GB Power Outlets Pivoting, Excess Cable Storage. Black Powdercoat Starter Cable with BS Plug, 2000mm long. D-Piece Splitter Interconnecting cable 2M Athena above desk With 1 Data Outlet Athena with 1x 13A Socket (Hardwired), HellPad 15W, Dual USB A+C 30W Charging Outlet c/w 2500mm Starter Lead w 13A BS Plug & Desk Clamps - Black	  	Aus	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	2			
	Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.							

Item	Product Description	Visual	Origin	Lead Time	QTY	List Price (USD)	Unit Price (SGD)	Extended Price (SGD)
A4408 Innovation Workshop & A4415 & A4416 Medium Conference Room								
13 MT1	TBC: Power location; at the center or end of the table Fliptop Twin Table Rectangular Worktop 1500W 750D 740H Foldable With Leg and Castors With Modesty Panel Chamfered Edge all sides  Top in LPL: Warm Elm or Acacia w/ matching edging Legs: Black  *Image for reference only  CMS Centra Power 2Power + 2 Data + Dual USB With Starter Leads 3M Color: Black Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	13	Discount Off List Price Currency Exchange			
14 WB1	PolyVision a3 CeramicSteel Mobile Dimension: 406D 1219W 1676H Frame Color: Black Four-leg base with four locking casters  *Image for reference only Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	US	12-14 weeks on receiving of PO and confirmation of drawings and finishes.	3	Discount Off List Price Currency Exchange			
15 E1	Flex Power Mobile Power 5 pcs Chargers 1 Charging Tray and Adapter in White  *Image for reference only Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	US	12-14 weeks on receiving of PO and confirmation of drawings and finishes.	2	Discount Off List Price Currency Exchange			
16 ST3	Credenza with Recycle Bin Special Credenza 1500W 600D 850Hmm (counter) With Chamfered Fingure Pull Handle With Key Lock One side with Swing Door Cabinet One side with Pull Out Polypropylene Bins Top in One Piece Quartz Finishes  *Image for reference only   Top in One Piece Quartz Finishes - 5131 Calacatta Nuvo Full HPL Finishes - Solid Colours in Matte - 0927 Folkstone Freight, Local delivery & Installations - Sea freight included for all items from NA, MA & China - ONE TIME Local delivery on normal working hours. - ONE TIME project base installations - Price include unpacking, unload container, clear debris.	China	8-10 weeks on receiving of PO and confirmation of drawings and finishes.	2			\$	

Subtotal: \$

GST (7%) \$

Total Quotation \$

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TERMS AND CONDITIONS:
1. Currency quoted in SGD unless otherwise stated
2. Quotation valid for 30 days unless otherwise indicated in writing
3. Lead time to be calculated from receipt of signed quotation or customer's valid Purchase Order, and confirmation of drawing and finishes
4. Surcharges will be imposed for any amendment or cancellation of orders after commencement of production according to our Sales Terms and Conditions.
5. If the agreed delivery date is delayed at customer's request for more than one week, the products will be stored at the customer's expense.
6. If the postponement of delivery exceeds three (3) months, invoices for Products placed into storage will be issued and customer shall pay as if the Products had been delivered as scheduled; and upon the date of the invoices, both title and risk of the Products shall be deemed passed to the Customer.
7. Damage resulting from improper storage or handling by customer while outside the control of Steelcase will be the responsibility of the customer. This includes improper storage in high humidity or exposed weather conditions, and damage as the result of abuse by other trades such as painting or plastering.
8. Steelcase standard published Warranties shall apply only to products from Steelcase brands. All other products sourced or procured on behalf of customer are covered by original manufacturer's warranty.
9. All orders placed are subject to Steelcase Standard Sales Terms and Conditions (as attached).
10. Payment terms 60 days Net
10a. Payment Schedule: A. Goods physically arrived and inspected at site by PM w/sign-off - 50% B. Full installation & completion - 40% C. Final inspection - 10%
11. In the event that Steelcase faces a substantial delay in arrival of products due to factors that are not outside our control, Steelcase will reasonably try to provide loan alternatives from our existing stock, subject to Siren and ServiceNow's approval.

ACCEPTANCE OF ORDER:

Authorized Signature and Company Chop

Name / Title:

Date: